

**Financial Assistance Review Committee (FARC)
Quarterly Meeting
Norfolk Marriott Waterside Hotel
Norfolk, Virginia
November 10, 2016
10:00 AM**

Members Present:	Members Absent:	Administration Staff:	Staff/Other Guests:
Robert Trimmer, Chairman		Amanda Davis	Paul Lemmermann
Barbara Brown		Linwood Pulling	
Dan Norville			
Mark Nugent			
Curtis Sheets			
Karen Wagner			

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
I. Approval of 08/04/2015 Meeting Minutes	Robert Trimmer, FARC Chair, made a motion to approve the minutes from August 4, 2016.	Minutes approved
II. RSAF		
A. Return to Locality	Adam Harrell, OEMS Business Manager, presented at the previous meeting regarding the carry over balances from the Return to Locality funding. Some localities continue to carry over large balances and discussion centered around using this information as basis for RSAF funding criteria. It was concluded that this information will be used in assessing the funding for agencies within localities that have existing carry over balances. Information will be posted on the OEMS website prior to 2/1/17 regarding this new review criteria.	Mrs. Davis will post information regarding this review criteria prior to the 2/1/17 RSAF grant cycle.
• How to evaluate during review		
B. Council Review Standardization	OEMS is working toward standardizing the EMS Council review to remain consistent within all council regions. The disparity in grading is very evident during the FARC review and there has been redundancy in comments between the council review and what's stated in the agency applications. The grant review guidelines are required by OEMS to be used as a review guide, however not all councils are using this during their review process which leads to inconsistencies. The ultimate goal is to provide a consistency in council review by providing a review document with a weighted scale.	Mrs. Davis will continue to work on this process with OIM staff to update EGIFT.
C. Special Initiative Grant	On September 19, 2016, OEMS announced a grant opportunity for all non-profit licensed EMS agencies and other organizations operating on a non-profit basis exclusively for the	No further action is required.

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<ul style="list-style-type: none"> • EMSTF (Phase 1) • NREMT Testing Sites • EMSTF (Phase 2) 	<p>benefit of the general public. This opportunity was introduced to aid localities in the cost for initial EMS certification classes due to changes in procurement. The prior contract process being used for the EMS Training Funds (EMSTF) program was no longer viable.</p> <p>The special initiative grant was opened on September 21, 2016 and closed on October 5, 2016. The awards were made on October 17, 2016. This was for classes that began between July 1, 2016 and December 31, 2016. OEMS awarded 25 agencies funding in the amount of \$707,931.00 for 78 classes. The following classes were awarded: 43 EMT for a total of \$156,366.00; 3 Advanced EMT for a total of \$8,925.00; 12 Intermediate for a total of \$130,560.00; 18 Paramedic for a total of \$401,880.00; 2 RN to Paramedic for a total of \$10,200.00. Half of the awarded funding was paid up front with the other half being paid upon completion of the classes, number passing and those affiliated with an agency. Another phase is for classes that begin after January 1, 2017. This time frame hasn't been determined yet.</p> <p>A special initiative for NREMT testing sites is being discussed to provide each site with 2 jump bags per site along with an i-Simulate. This time frame has not been established. Beginning July 1, 2017, NREMT will implement a new test model for all ALS non-profit organizations. Candidates will have an additional motor skill exam for out of hospital scenarios.</p> <p>A second phase of EMSTF training funds through a special initiative grant opportunity is being discussed. There has been no time frame established.</p>	<p>No further action is required</p> <p>No further action is required</p> <p>No further action is required</p>
<p>III. Grants Unit A. Payments Processed August - October 2016</p>	<p>There were 96 payments processed between August and October, 2016 with \$3,013,000.00 in payments processed.</p>	<p>No further action is required</p>
<p>IV. Grant Manager Report: A. Quarterly Grants Report</p>	<p>The RSAF grant deadline for the December 2016 grant cycle was September 15, 2016. OEMS received 119 grant applications requesting \$10,463,957.00 in funding. We had 102 licensed EMS agencies requesting \$9,347,722.00 and 17 Non EMS agencies requesting \$1,116,235.00. The breakdown for the Regional Councils are as follows: Blue Ridge - requesting funding of \$605,653.00; Central Shenandoah – requesting funding of \$949,035.00; Lord Fairfax – requesting funding of \$1,172,576.00; Northern Virginia – requesting funding of \$285,987.00; Old Dominion – requesting funding of \$1,755,236.00; Peninsulas – requesting funding of \$292,271.00; Rappahannock – requesting funding of \$572,689.00; Southwest Virginia – requesting funding of \$1,788,596.00; Thomas Jefferson – requesting funding of \$448,293.00; Tidewater – requesting funding of \$1,707,278.00; Western Virginia – requesting funding of \$1,002,166.00. The breakdown for items requested are as follows: Audio Visual/Computer Hardware - \$181,914.00; Communications - \$218,588.00; Cot Retention Systems - \$472,802.00; Emergency Operations - \$123,195.00; BLS/ALS Equipment – \$2,200,692.00; Special Projects - \$83,572.00; Training - \$82,801.00; Vehicles - \$7,100,393.00.</p>	<p>No further action is required</p>

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<p>B. RSAF Grant Report Formats Requested</p>	<p>At our quarterly meeting in August, FARC requested the following report: how many agencies are within each council and sub-council and what percentages of grants within a council were funded as compared to grants submitted by these agencies within the council. Mrs. Davis presented a report to reflect this information. Some of the councils have sub-councils that represent separate planning districts.</p>	<p>No further action is required</p>
<p>V. Open Discussion</p>	<p>Mr. Trimmer received a request from a lobbyist requesting information about this current grant cycle. Mr. Trimmer called Mrs. Davis to let her know but she was never contacted. This person used information from a previous grant cycle rather than contact OEMS.</p> <p>We will have 2 of our FARC members phasing off the committee on June 30, 2017. They are Robert Trimmer and Barbara Brown. The next 2 councils that will appoint a member are Blue Ridge EMS Council and Central Shenandoah EMS Council. OEMS will contact the councils so they can place their nominations to OEMS.. These nominations will have to be approved by the Governor's Advisory Board. We will have these nominations ready for the Governor's Advisory Board's meeting in May. This will give the newly appointed members an opportunity to be at our June awards meeting and see how the process works.</p> <p>We had a lengthy discussion about non-licensed EMS agencies that are operating under the umbrella of a licensed EMS agency regarding ambulance requests. All agencies requesting replacement ambulances should list the replacement ambulance in the application. Non-licensed EMS agencies have the ability to add ambulances to their application (since these are not populated) even if they are licensed under their umbrella agency. Non-licensed agencies should also have the ability to list their individual calls even if they report under the umbrella agency.</p> <p>The FARC grades are due November 28th at 5:00 PM.</p>	<p>No further action is required</p> <p>Mrs. Davis will contact Blue Ridge EMS Council and Central Shenandoah EMS Council for FARC nominations.</p> <p>Mrs. Davis will put in a defect tracker to reflect this information.</p> <p>No further action is required</p>
<p>VI. Adjournment</p>	<p>Robert Trimmer, FARC Chair, made a motion to adjourn.</p>	<p>The RSAF Pre-Awards meeting will be held on Thursday, December 1st beginning at 9:00 A.M. and the Awards Meeting will be held on Friday, December 2nd beginning at 9:00 A.M. The December 2016 awards will be announced on January 1, 2017. The Spring 2017 RSAF grant cycle will open on February 1, 2017 and the deadline will be March 15, 2017.</p>